



## Consignment Agreement

### Conditions:

**Pricing, Payments and Fees:** Items can be picked up by the Jobs Foundation or dropped off by the consignor. If items are needed to be picked up, the buyer will pay an additional fee of a \$30.00 per person, per hour. This is calculated based on round-trip and load time. When an item is sold, the buyer will receive 50% of the selling price. A one-time account set-up fee of \$10.00 will be incurred to the consignor. Any item requiring detailing such as touch-up or surface cleaning work will be charged a minimum of \$10.00 handling fee and be deducted from the consignor's payment check.

**Acceptance of Merchandise:** We do not accept any items that have any rips, stains or tears, items with any broken or missing pieces, items that do not work, appliances or electronics beyond 10 years of age, or any otherwise unserviceable or unsalable merchandise. Once all items are received by the Jobs Foundation, the consignor will receive an inventory of the items and the date received. The consignor will acknowledge receipt of the inventory by signing and dating a copy of the inventory.

**Reserve Pricing:** If a consignor desires, they may assign a reasonable price on said item(s). Item(s) will be sold through one or more sales mediums including but not limited to classifieds, word of mouth and auction. Items at auction may have a reserve price set on them, however the price must be reasonable. Jobs Foundation will determine what, if any, reserve price will be set on an item going to auction. Items sold at auction will go to the highest bidder.

**Termination of Services:** A consignor may request in writing that that the Jobs Foundation's services are no longer required for some or all of said item(s). Written notice of early termination of services must be received 2 business days before an item goes to auction. If a consignor requests termination of some or all of the Jobs Foundation's services, an early termination fee of \$50 per item will be applied.

Jobs Foundation is not liable for fire, theft, damage or Acts of God. All merchandise is left at your own risk.

### Terms:

**Listing Time:** Items will be listed for no less than 10 days and no more than 14 days in classifieds and published on the internet. If an item does not sell through classifieds, the item will be listed at silent auction for a period of no less than 10 days and no more than 14 days. If an item with a reserve on it goes up for auction and does not sell, it can not be re-listed with a reserve in a future auction.

**Item(s) Pickup:** If an item does not meet reserve at auction, the consignor has 10 days to make pick up arrangements. If the consignor wishes, or the consignor is unable to pickup the items from Jobs Foundation within 10 days, said item(s) will be donated to Jobs Foundation and the consignor/donor will receive a tax-deductible receipt.

The consignor is responsible for making pickup arrangements for said item(s) 10 days from when the written notice of early termination of services is received. Once an item is up at auction, the consignor may not request that the item(s) be returned to them.

**Payment:** Upon completion of a sale, expiration of said time periods, request for early termination of services or otherwise completed agreement, an itemized list will be sent to the consignor within 5 business days. Checks will be issued on the 15<sup>th</sup> of every month unless that day falls on a holiday or a weekend, in which case the check will be issued the next business day. Any balance remaining on an account must be paid before items will be returned to the consignor.

**Disputes:** This agreement shall be governed in accordance with the laws of the State of Minnesota. Consignor agrees to arbitration for any disputes for services under this agreement.

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I, \_\_\_\_\_ acknowledge that I have read the terms and conditions and condition of the Jobs Foundation Consignment Agreement and agree to abide by the terms and conditions set forth within.

**Consignor Name (Print)** \_\_\_\_\_

**Date** \_\_\_\_\_

**Consignor Signature** \_\_\_\_\_

### **Consignment Contact and Item(s)**

975 Nathan Lane North, Suite A \* Plymouth, MN 55441 \* 763-548-2288 \* [www.JobsFoundation.org](http://www.JobsFoundation.org)



First Name: \_\_\_\_\_

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State: \_\_\_\_\_, \_\_\_\_\_

Zip Code: \_\_\_\_\_

Primary Phone:(\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_ Home Work Mobile Other \_\_\_\_\_

Alternate Phone:(\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_ Home Work Mobile Other \_\_\_\_\_

Email: \_\_\_\_\_ Home Work

Item (Description, Make, Model, Serial, Etc.)	Comments/Condition:	Reserve:
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

By signing this agreement, the consignor is acknowledging ownership of said items and has proper authority to consign said items. By consigning these items to Jobs Foundation, the consignor has read and agrees to Jobs Foundation's Consignment Agreement. Jobs Foundation acknowledges receipt of said items listed above. In addition, Jobs Foundation and the consignor agree that the above described item list and contact information is true and accurate to the best of both party's knowledge. Jobs Foundation will not be held liable for incidental damage to persons or property.

Consigned By (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Received By Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_